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Your up-to-date guide to our postal rates and services  
from 21st August 2006.



Royal Mail



## Easy guide to the new postal prices.

This guide replaces the version we sent you in April (dated 3rd April to 21st August 2006). Royal Mail's pricing system changed on 21st August and postal costs are now based on size as well as weight. So please check this guide for price changes to the services you use.

The table on page 6 lists the services that have been affected by the new pricing system.

This guide is divided into four sections:

- Our new pricing system
- UK Services
- International Services
- Added Value Services.

A colour coded index at the top of each page helps to guide you through the sections.

This guide will provide you with all the information you need on the new prices. If you have any questions or need some advice, please call our Sales Team on **08457 950 950**. Our phone lines are open from 9.00am to 5.30pm, Monday to Friday.

**Alternatively, visit our website: [www.royalmail.com](http://www.royalmail.com)**

## Other formats.

If it would help you to have this booklet in a different format, we can provide it free of charge as:

- A large print booklet
- An audio tape
- An audio CD
- A Braille booklet.

Simply call us on **08457 950 950**.

Or if you are deaf or hard of hearing, we offer a text phone service on **08456 000 606**.

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## All you need to know about the new pricing system, effective from August 21st 2006.

The change to the new pricing system doesn't mean that all prices will increase. In fact, 80% of mail will cost the same or less to send. However, the cost of your mail items will be calculated in a different way, so it is important to check this guide to make sure that you are using the correct postage.

Below is a summary of the changes and how they will affect your business. Opposite is an at-a-glance guide to the new size formats, showing the measurements that define 'Letter', 'Large Letter', 'Packet' and, for certain contract services, 'A3 Packet'.

### How we used to price mail.

In the past, the cost of posting an item depended entirely on its weight, regardless of its size. So any items that weighed up to 60g, cost the same to send whatever their size. And as items became heavier, their postage cost automatically increased.

### How we price mail now.

Prices are now based on size as well as weight. This new pricing structure is more logical and also fairer – as it reflects the true cost of sending an item. You will generally pay the same or less than you did before for smaller items and more for larger ones.

We've also simplified the First and Second Class pricing structure, so instead of the previous sixteen price bands, there are now just ten.

### You could pay less for mailings.

The new pricing structure could save you money. For example, imagine if you were posting a standard size letter of up to 240mm long, 165mm wide and 5mm thick – i.e. a sheet of A4 paper, folded in half in a C5 envelope. Well now you can include up to 12 sheets of paper in the envelope – up to a maximum weight of 100g – without paying any extra. Previously, the maximum weight for a standard sized letter was 60g but now this has increased to 100g.

### What should you do now?

Make sure that all your colleagues are aware of the new pricing system – from the person who chooses your mail service to the staff who handle your mail or buy your office stationery. The new prices are listed throughout these pages so please be sure to throw away old editions of this brochure as they are now out-of-date.

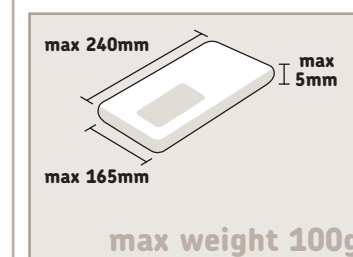
If you need any help, please feel free to contact us. Either get in touch with your Royal Mail Account Manager, or call our dedicated helpline on **08456 113 113**. You can also visit [www.royalmail.com/size](http://www.royalmail.com/size) for more information.

## Know your formats.

Depending on the weight and measurements of your postal items, they will be defined as one of three main formats: 'Letter', 'Large letter', 'Packet' and a special 'A3 Packet' format for certain contract services. Each of these formats carries a different cost – and the prices are shown throughout this brochure.

### Letter format.

**C5+ or under. Up to 100g.  
Less than 5mm thick.**

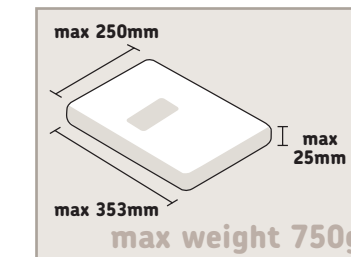


For example:

- Most letters
- Postcards
- Bills and statements
- Some brochures and catalogues
- Most greetings cards.

### Large Letter format.

**B4 or under. Up to 750g.  
Less than 25mm thick.**

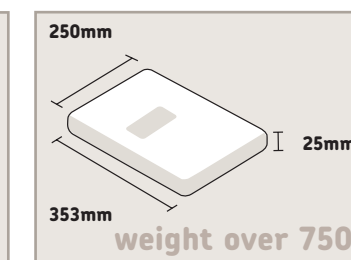
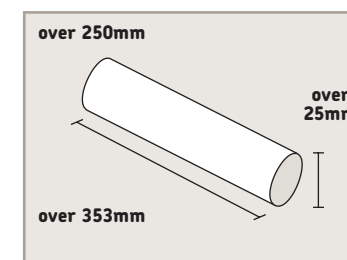
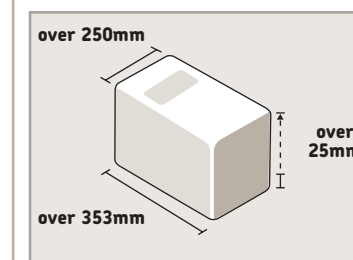


For example:

- Letters containing unfolded A4 paper
- Most brochures
- CDs
- DVDs
- Catalogues and company reports.

### Packet format.

**More than 353mm long or more than 250mm wide or more than 25mm thick. If one of the dimensions exceeds those mentioned above, or the weight exceeds 750g, the item is classed as a Packet. Max weight depends on service.**



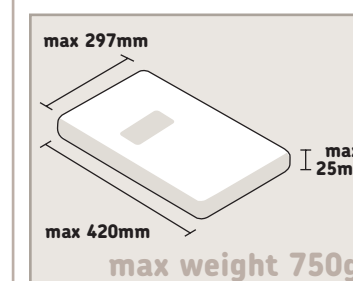
Maximum dimensions for a Packet:  
Rectangular:  
max = 610mm x 460mm x 460mm  
Rolled: max length 900mm,  
max dimension of length plus  
twice diameter 1,040mm

For example:

- Most books
- VHS cassettes
- Parts and samples
- Most cylindrical packages.

### A3 Packet format.

**420 x 297mm or under.  
Up to 750g.  
Less than 25mm thick.**





### What's changed?

This table lists all the major Royal Mail services that have been affected by the new pricing system. The 'What's changed' column summarises the main pricing changes, but please note there are changes to the way mail should be presented. For full details of the changes to our product specifications visit [www.royalmail.com/productspecifications](http://www.royalmail.com/productspecifications)

Service	What's changed
1st Class Stamps, Franking and Account	Prices up to 1kg have changed. Prices above 1kg are the same as those implemented on April 3rd 2006. These changes also affect the price paid for Recorded (Signed for).
2nd Class Stamps, Franking and Account	Prices have changed. This service is now available up to 1kg. These changes also affect the price paid for Recorded (Signed for).
Cleanmail®	Prices have changed.
Door to Door	A new rate card for items more than 5mm thick has been introduced.
Flatsort 3 1400	This service is replaced by Mailsort® 3 1400 Large Letters.
Flatsort 8	This service is replaced by Packetsort™ 8 Large Letters.
International Airmail	Prices remain unchanged except for European Printed Papers where prices change from 1kg.
mailmedia®	Prices up to 1kg have changed. Prices above 1kg are the same as those implemented on April 3rd 2006.
Mailsort® (120 OCR, 120 CBC, 700 CBC)	Prices have changed.
Mailsort® 1400	Prices up to 1kg have changed. Prices above 1kg are the same as those implemented on April 3rd 2006.
Packetpost™	Prices up to 1kg have changed. Prices above 1kg are the same as those implemented on April 3rd 2006. The minimum item weight of 61g no longer applies.
Packetsort™ 8	Prices up to 1kg have changed. Prices above 1kg are the same as those implemented on April 3rd 2006. The minimum item weight of 61g no longer applies.
Presstream®, Presstream® Premium and Presstream® Walksort	Prices up to 1kg have changed. Prices above 1kg are the same as those implemented on April 3rd 2006.
Response Services	Prices have changed.
Special Delivery™ Saturday Guarantee	A new service for customers who need items delivered on a Saturday.
Walksort®	Prices up to 750g have changed. This service now has a maximum weight of 750g.

Please note that our International Services remain unaffected by our new size formats.

### First Class

First Class is our fast UK mail service for items not requiring a signature. We aim to deliver all First Class items of mail the next working day, which makes it a popular choice. The price of our First Class service is the same to anywhere in the UK, and the amount you pay depends on the size and weight of the item you are sending and how you pay for it. A discount is available for Franking and Account mail customers.

### Second Class

Second Class is our low cost UK mail service. We aim to deliver these items by the third day after posting. Like our First Class service, the price of our Second Class service is the same to anywhere in the UK, and the amount you pay depends on the size and weight of the item you are sending and how you pay for it. A discount is available for Franking and Account mail customers.

#### You can pay for your First and Second Class mail using:

- Postage stamps
- Online postage. Please refer to the Stamps columns for prices and [www.royalmail.com/onlinepostage](http://www.royalmail.com/onlinepostage) for more information
- SmartStamp. Please refer to the Stamps columns for prices and [www.royalmail.com/smartstamp](http://www.royalmail.com/smartstamp) for more information
- Franking
- Account mail.

Format	First Class			Second Class			
	Weight	Stamps	Franking Account	Weight	Stamps	Franking Account	
		Price	Price		Price	Price	
Letter	0-100g	32p	30p	0-100g	23p	21p	
	Large Letter	0-100g	44p	41p	0-100g	37p	33p
		101-250g	65p	61p	101-250g	55p	49p
Packet	251-500g	90p	85p	251-500g	75p	68p	
	501-750g	131p	124p	501-750g	109p	98p	
	0-100g	100p	94p	0-100g	84p	79p	
	101-250g	127p	120p	101-250g	109p	102p	
	251-500g	170p	160p	251-500g	139p	131p	
	501-750g	220p	207p	501-750g	177p	163p	
	751-1000g	270p	255p	751-1000g	212p	195p	
	1001-1250g	474p	460p	Please note items heavier than 1000g cannot be sent Second Class.			
	Each additional 250g or part thereof						
		+85p	+83p				

Note that mail to the Republic of Ireland is charged at European rates.

### Standard Parcels

This service is ideal for sending non-urgent parcels within the UK. We aim to deliver parcels within three to five days of posting.

Standard Parcels								
Not over	1kg	1.5kg	2kg	4kg	6kg	8kg	10kg	20kg
Price	£3.85	£4.95	£5.31	£7.70	£8.74	£9.97	£10.70	£12.46

### Enhanced Compensation Options for Standard Parcels

For a small additional fee, we can provide extra compensation in the event of your parcels being lost or damaged.

Compensation per Parcel		
Level	Compensation	Price
1	£100	£1.00
2	£250	£2.25
3	£500	£3.50

### Recorded (Signed for)

Perfect for important items that are not especially urgent or of a high value, this service provides you with proof of posting and a signature is obtained upon delivery. You can confirm if your item has been delivered via the internet using our Track and Trace system.

Recorded (Signed for) fee	
Price	68p

Format	First Class including Recorded (Signed for) fee			Second Class including Recorded (Signed for) fee		
	Weight	Stamps/SmartStamp	Franking/Account	Weight	Stamps/SmartStamp	Franking/Account
		Price	Price		Price	Price
Letter	0-100g	100p	98p	0-100g	91p	89p
	0-100g	112p	109p	0-100g	105p	101p
Large Letter	101-250g	133p	129p	101-250g	123p	117p
	251-500g	158p	153p	251-500g	143p	136p
	501-750g	199p	192p	501-750g	177p	166p
Packet	0-100g	168p	162p	0-100g	152p	147p
	101-250g	195p	188p	101-250g	177p	170p
	251-500g	238p	228p	251-500g	207p	199p
	501-750g	288p	275p	501-750g	245p	231p
	751-1000g	338p	323p	751-1000g	280p	263p
	1001-1250g	542p	528p	Please note items heavier than 1000g cannot be sent Second Class.		
	Each additional 250g or part thereof					
		+85p	+83p			

### Special Delivery™

Our express service for urgent or valuable items guarantees delivery to most areas of the UK on the next working day or your money back. You can choose between Special Delivery™ 9.00am and Next Day (delivered by 1pm). Prices are the same to anywhere in the UK, and our Track and Trace system allows you to confirm delivery and view proof of delivery of your item. For more information about Special Delivery visit [www.royalmail.com/specialdelivery](http://www.royalmail.com/specialdelivery)

#### Special Delivery™ 9.00am

Guaranteed delivery to most areas of the UK by 9am on the next working day or your money back.

Special Delivery 9.00am						
Weight	Stamps/SmartStamp			Franking/Account		
Not over	Compensation for loss or damage			Compensation for loss or damage		
	Up to £50	Up to £1000	Up to £2500	Up to £50	Up to £1000	Up to £2500
100g	£8.95	£9.95	£10.90	£8.85	£9.85	£10.80
500g	£10.50	£11.50	£12.45	£10.40	£11.40	£12.35
1kg	£12.20	£13.20	£14.15	£12.00	£13.00	£13.95
2kg	£15.10	£16.10	£17.05	£14.90	£15.90	£16.85

#### Special Delivery™ Next Day

Guaranteed delivery to most areas of the UK by 1pm on the next working day or your money back.

Special Delivery Next Day						
Weight	Stamps/SmartStamp			Franking/Account		
Not over	Compensation for loss or damage			Compensation for loss or damage		
	Up to £500	Up to £1000	Up to £2500	Up to £500	Up to £1000	Up to £2500
100g	£4.10	£4.60	£5.60	£4.05	£4.55	£5.55
500g	£4.50	£5.00	£6.00	£4.45	£4.95	£5.95
1kg	£5.70	£6.20	£7.20	£5.60	£6.10	£7.10
2kg	£7.40	£7.90	£8.90	£7.30	£7.80	£8.80
10kg	£18.50	£19.00	£20.00	£18.40	£18.90	£19.90

For Special Delivery™ Consequential Loss Fees, please see page 10.

#### Special Delivery™ Saturday Guarantee

Ideal when you're posting Special Delivery™ 9.00am and Special Delivery™ Next Day items on a Friday and you need to guarantee next day delivery for Saturday.

Saturday Guarantee	
Stamps/SmartStamp/Franking	
Price	£2.00 additional fee per item.

If you are an Account customer you can incorporate Saturday Guarantee into your overall Account price. For information, contact your Account Manager or call **08457 950 950**.

### Special Delivery™ Consequential Loss Fees

#### Consequential Loss Fees for Special Delivery 9.00am and Next Day (Optional additional cover)

Compensation	Price
£1000	£1.25
£2500	£1.60
£5000	£2.10
£7500	£2.60
£10000	£3.15

### Cleanmail®

Our Cleanmail® service is designed for customers who post over 1,000 Letters per mailing but don't have time to pre-sort. With a little preparation you can still make considerable savings – and choose from First or Second Class delivery.

	First Class			Second Class		
Format	Weight	Cleanmail OCR	Cleanmail CBC	Weight	Cleanmail OCR	Cleanmail CBC
		Price	Price		Price	Price
Letter	0-100g	27.9p	27.3p	0-100g	19.5p	19.1p

### Cleanmail® Plus

If your address accuracy is over 95% you'll qualify for an additional Cleanmail® Plus discount.

	First Class			Second Class		
Format	Weight	Cleanmail OCR	Cleanmail CBC	Weight	Cleanmail OCR	Cleanmail CBC
		Price	Price		Price	Price
Letter	0-100g	27.0p	26.4p	0-100g	18.9p	18.5p

### Mailsort®

Mailsort® is the ideal solution for customers sending large volumes of mail in the UK and want to make substantial savings on postage. Which service you select is determined by four factors: the type of item you're sending, the volume of items in your mailing, how much mail preparation you wish to carry out to make savings and how quickly your mailing needs to be delivered.

### Mailsort® 120

To qualify for this service you need to sort your mail to approximately 120 delivery selections and apply an Optical Character Recognition (OCR) font or Customer Barcode (CBC) to each item so that it can be machine sorted further. You need to send a minimum of 4,000 Letters below 100g.

### Mailsort® 700 CBC

This offers a larger discount if you sort your mail to a wider number of delivery selections (approximately 700). You'll need to apply a Customer Barcode (CBC) to each item. You need to send a minimum of 10,000 Letters below 100g.

### Mailsort® 1400

This offers discounts if you sort your mail to approximately 1,400 delivery selections and allows you to send a wide range of items including Letters, Large Letters, A3 items and Packets up to 2kg in weight per item. Minimum posting is 4,000 Letters (or 2,000 if the entire mailing is within the same Postcode area) or 1,000 Large Letters, A3 Packets or Packets.

### Mailsort® Light

If you are using Mailsort® for your advertising or promotional campaigns you can add much more weight to your campaign by sending teasers before, or reminders after your main mailing. With Mailsort® Light, you can send a postcard or envelope weighing up to 15g to all or part of the same list as your main mailing, and, on top of the usual Mailsort® savings, you'll qualify for a credit of £45 for every 1,000 items sent.

### Walksort®

This attracts the highest level of discount because you sort your mail right down to the postal walk of our staff. Walksort® is ideal for sending items weighing up to 750g. You must post at least 4,000 Letters (2,000 if the entire mailing is within the same Postcode area) or 1,000 Large Letters or A3 Packets.

### Flatsort 3 1400

This product is now replaced by Mailsort® 3 1400 Large Letters. Please see page 16 for prices and information.

Mailsort 120 OCR						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
<b>Mailsort 1 120 OCR (Targeted for next day delivery)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	30.0p	16.0%	N/A	25.2p	N/A
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	30.0p	19.7%	N/A	24.1p	N/A
More than 99,999 direct items per day						
Letter	0-100g	30.0p	20.5%	N/A	23.9p	N/A
<b>Mailsort 2 120 OCR (Targeted for delivery within 3 working days)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	21.0p	16.0%	N/A	17.6p	N/A
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	21.0p	19.7%	N/A	16.9p	N/A
More than 99,999 direct items per day						
Letter	0-100g	21.0p	20.5%	N/A	16.7p	N/A
<b>Mailsort 3 120 OCR (Targeted for delivery within 7 working days)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	19.1p	16.0%	N/A	16.0p	N/A
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	19.1p	19.7%	N/A	15.3p	N/A
More than 99,999 direct items per day						
Letter	0-100g	19.1p	20.5%	N/A	15.2p	N/A

N.B. The true invoice price is based on the Base Price and the percentage discount. Indicative prices after discount have been rounded and may not perfectly match invoiced totals.

Mailsort 120 CBC						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
<b>Mailsort 1 120 CBC (Targeted for next day delivery)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	30.0p	17.0%	N/A	24.9p	N/A
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	30.0p	20.7%	N/A	23.8p	N/A
More than 99,999 direct items per day						
Letter	0-100g	30.0p	21.5%	N/A	23.6p	N/A
<b>Mailsort 2 120 CBC (Targeted for delivery within 3 working days)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	21.0p	17.0%	N/A	17.4p	N/A
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	21.0p	20.7%	N/A	16.7p	N/A
More than 99,999 direct items per day						
Letter	0-100g	21.0p	21.5%	N/A	16.5p	N/A
<b>Mailsort 3 120 CBC (Targeted for delivery within 7 working days)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	19.1p	17.0%	N/A	15.9p	N/A
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	19.1p	20.7%	N/A	15.2p	N/A
More than 99,999 direct items per day						
Letter	0-100g	19.1p	21.5%	N/A	15.0p	N/A



Mailsort 700						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
<b>Mailsort 1 700 (Targeted for next day delivery)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	30.0p	19.0%	10.0%	24.3p	27.0p
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	30.0p	22.7%	10.0%	23.2p	27.0p
More than 99,999 direct items per day						
Letter	0-100g	30.0p	23.5%	10.0%	23.0p	27.0p
<b>Mailsort 2 700 (Targeted for delivery within 3 working days)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	21.0p	19.0%	10.0%	17.0p	18.9p
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	21.0p	22.7%	10.0%	16.2p	18.9p
More than 99,999 direct items per day						
Letter	0-100g	21.0p	23.5%	10.0%	16.1p	18.9p
<b>Mailsort 3 700 (Targeted for delivery within 7 working days)</b>						
Less than 50,000 direct items per day						
Letter	0-100g	19.1p	19.0%	10.0%	15.5p	17.2p
From 50,000 to 99,999 inclusive direct items per day						
Letter	0-100g	19.1p	22.7%	10.0%	14.8p	17.2p
More than 99,999 direct items per day						
Letter	0-100g	19.1p	23.5%	10.0%	14.6p	17.2p

Mailsort 1 1400						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Letter	0-100g	30.0p	12.0%	7.0%	26.4p	27.9p
Large Letter	0-100g	36.8p	12.0%	7.0%	32.4p	34.2p
	101-250g	40.0p	12.0%	7.0%	35.2p	37.2p
A3 Packet	Each extra 1g up to 750g add	0.1314p	12.0%	7.0%	0.1156p	0.1222p
	0-100g	65.6p	12.0%	7.0%	57.7p	61.0p
	101-250g	69.9p	12.0%	7.0%	61.5p	65.0p
Packet	Each extra 1g up to 750g add	0.1094p	12.0%	7.0%	0.0963p	0.1017p
	0-100g	82.0p	12.0%	7.0%	72.2p	76.3p
	101-250g	87.4p	12.0%	7.0%	76.9p	81.3p
	Each extra 1g up to 1000g add	0.1021p	12.0%	7.0%	0.0898p	0.095p
	Base price for weights above 1000g	260.2p	12.0%	7.0%	229.0p	242.0p
Each extra 1g over 1000g add	0.230p	12.0%	7.0%	0.2024p	0.2139p	
<b>Mailsort 2 1400</b>						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Letter	0-100g	21.0p	12.0%	7.0%	18.5p	19.5p
Large Letter	0-100g	26.5p	12.0%	7.0%	23.3p	24.6p
	101-250g	34.0p	12.0%	7.0%	29.9p	31.6p
A3 Packet	Each extra 1g up to 750g add	0.1168p	12.0%	7.0%	0.1028p	0.1086p
	0-100g	56.8p	12.0%	7.0%	50.0p	52.8p
	101-250g	60.0p	12.0%	7.0%	52.8p	55.8p
Packet	Each extra 1g up to 750g add	0.1002p	12.0%	7.0%	0.0882p	0.0932p
	0-100g	71.0p	12.0%	7.0%	62.5p	66.0p
	101-250g	75.0p	12.0%	7.0%	66.0p	69.8p
	Each extra 1g up to 1000g add	0.0947p	12.0%	7.0%	0.0833p	0.0881p
	Base price for weights above 1000g	207.0p	12.0%	7.0%	182.2p	192.5p
Each extra 1g over 1000g add	0.183p	12.0%	7.0%	0.1610p	0.1702p	



Mailsort 3 1400						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Less than 50,000 direct items per day						
Letter	0-100g	19.1p	12.0%	7.0%	16.8p	17.8p
Large Letter	0-100g	22.8p	12.0%	7.0%	20.1p	21.2p
	101-250g	28.9p	12.0%	7.0%	25.4p	26.9p
	Each extra 1g up to 750g add	0.1012p	12.0%	7.0%	0.0891p	0.0941p
A3 Packet	0-100g	48.3p	12.0%	7.0%	42.5p	44.9p
	101-250g	50.7p	12.0%	7.0%	44.6p	47.2p
	Each extra 1g up to 750g add	0.0902p	12.0%	7.0%	0.0794p	0.0839p
Packet	0-100g	60.4p	12.0%	7.0%	53.2p	56.2p
	101-250g	63.4p	12.0%	7.0%	55.8p	59.0p
	Each extra 1g up to 1000g add	0.0861p	12.0%	7.0%	0.0758p	0.0801p
	Base price for weights above 1000g	183.2p	12.0%	7.0%	161.2p	170.4p
	Each extra 1g over 1000g add	0.165p	12.0%	7.0%	0.1452p	0.1535p
50,000 to 99,999 direct items per day						
Letter	0-100g	19.1p	15.7%	7.0%	16.1p	17.8p
Large Letter	0-100g	22.8p	15.7%	7.0%	19.2p	21.2p
	101-250g	28.9p	15.7%	7.0%	24.4p	26.9p
	Each extra 1g up to 750g add	0.1012p	15.7%	7.0%	0.0853p	0.0941p
A3 Packet	0-100g	48.3p	15.7%	7.0%	40.7p	44.9p
	101-250g	50.7p	15.7%	7.0%	42.7p	47.2p
	Each extra 1g up to 750g add	0.0902p	15.7%	7.0%	0.076p	0.0839p
Packet	0-100g	60.4p	15.7%	7.0%	50.9p	56.2p
	101-250g	63.4p	15.7%	7.0%	53.4p	59.0p
	Each extra 1g up to 1000g add	0.0861p	15.7%	7.0%	0.0726p	0.0801p
	Base price for weights above 1000g	183.2p	15.7%	7.0%	154.4p	170.4p
	Each extra 1g over 1000g add	0.165p	15.7%	7.0%	0.1391p	0.1535p
More than 99,999 direct items per day						
Letter	0-100g	19.1p	16.5%	7.0%	15.9p	17.8p
Large Letter	0-100g	22.8p	16.5%	7.0%	19.0p	21.2p
	101-250g	28.9p	16.5%	7.0%	24.1p	26.9p
	Each extra 1g up to 750g add	0.1012p	16.5%	7.0%	0.0845p	0.0941p
A3 Packet	0-100g	48.3p	16.5%	7.0%	40.3p	44.9p
	101-250g	50.7p	16.5%	7.0%	42.3p	47.2p
	Each extra 1g up to 750g add	0.0902p	16.5%	7.0%	0.0753p	0.0839p
Packet	0-100g	60.4p	16.5%	7.0%	50.4p	56.2p
	101-250g	63.4p	16.5%	7.0%	52.9p	59.0p
	Each extra 1g up to 1000g add	0.0861p	16.5%	7.0%	0.0719p	0.0801p
	Base price for weights above 1000g	183.2p	16.5%	7.0%	153.0p	170.4p
	Each extra 1g over 1000g add	0.165p	16.5%	7.0%	0.1378p	0.1535p

Walksort 1						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Letter	0-100g	30.0p	33.0%	N/A	20.1p	N/A
Large Letter	0-100g	36.8p	33.0%	N/A	24.7p	N/A
	101-250g	40.0p	33.0%	N/A	26.8p	N/A
	Each extra 1g up to 750g add	0.1314p	33.0%	N/A	0.088p	N/A
A3 Packet	0-100g	65.6p	33.0%	N/A	44p	N/A
	101-250g	69.9p	33.0%	N/A	46.8p	N/A
	Each extra 1g up to 750g add	0.1094p	33.0%	N/A	0.0733p	N/A
Packet	Not applicable.					

Walksort 2						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Letter	0-100g	21.0p	33.0%	N/A	14.1p	N/A
Large Letter	0-100g	26.5p	33.0%	N/A	17.8p	N/A
	101-250g	34.0p	33.0%	N/A	22.8p	N/A
	Each extra 1g up to 750g add	0.1168p	33.0%	N/A	0.0783p	N/A
A3 Packet	0-100g	56.8p	33.0%	N/A	38.1p	N/A
	101-250g	60.0p	33.0%	N/A	40.2p	N/A
	Each extra 1g up to 750g add	0.1002p	33.0%	N/A	0.671p	N/A
Packet	Not applicable.					

**mailmedia®**  
 Do you send your customers advertising mail packs which invite them to respond by mail? If so, you could make big savings with **mailmedia®**. This exclusive service combines the cost of your outbound advertising mailing with that of your inbound replies to bring you substantial discounts. Prices and discounts are determined by the volumes you mail and the expected response rate. To find out how much your mailing would cost, the **mailmedia®** calculator can be found on [www.royalmail.com/mailmedia](http://www.royalmail.com/mailmedia)

### Presstream®

Presstream® is the ideal way to send newspapers, newsletters, journals and magazines up to 2kg and could help you save even more money than Mailsort® when you sort your mailing according to our Delivery Office network. Presstream® Walksort offers additional savings if you sort your mail down to delivery walk.

You can choose the delivery speed for your mailings: either next day delivery (Presstream® 1) or delivery within three working days (Presstream® 2). The delivery option you choose will determine how much you pay.

Presstream 1						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Letter	Not applicable.					
Large Letter	0-100g	34.2p	12.0%	7.0%	30.1p	31.8p
	101-250g	37.2p	12.0%	7.0%	32.7p	34.6p
	Each extra 1g up to 750g add	0.1054p	12.0%	7.0%	0.0928p	0.0980p
A3 Packet	0-100g	51.7p	12.0%	7.0%	45.5p	48.1p
	101-250g	55.1p	12.0%	7.0%	48.5p	51.2p
	Each extra 1g up to 750g add	0.0938p	12.0%	7.0%	0.0825p	0.0872p
Packet	0-100g	73.8p	12.0%	7.0%	64.9p	68.6p
	101-250g	78.7p	12.0%	7.0%	69.3p	73.2p
	Each extra 1g up to 1000g add	0.0692p	12.0%	7.0%	0.0609p	0.0644p
	Base price for weights above 1000g	136.3p	16.4%	8.0%	113.9p	125.4p
	Each extra 1g over 1000g add	0.1163p	16.4%	8.0%	0.0972p	0.107p

Presstream 2						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Letter	Not applicable.					
Large Letter	0-100g	24.6p	12.0%	7.0%	21.6p	22.9p
	101-250g	31.6p	12.0%	7.0%	27.8p	29.4p
	Each extra 1g up to 750g add	0.0916p	12.0%	7.0%	0.0806p	0.0852p
A3 Packet	0-100g	44.7p	12.0%	7.0%	39.3p	41.6p
	101-250g	47.3p	12.0%	7.0%	41.6p	44.0p
	Each extra 1g up to 750g add	0.0816p	12.0%	7.0%	0.0718p	0.0759p
Packet	0-100g	63.9p	12.0%	7.0%	56.2p	59.4p
	101-250g	67.5p	12.0%	7.0%	59.4p	62.8p
	Each extra 1g up to 1000g add	0.0607p	12.0%	7.0%	0.0534p	0.0565p
	Base price for weights above 1000g	124.1p	15.5%	10.5%	104.9p	111.1p
	Each extra 1g over 1000g add	0.1031p	15.5%	10.5%	0.0871p	0.0923p

### Presstream® Premium

This offers a First Class service for when you are particularly time-pressed.

Presstream Premium				
Format	Weight	Base Price	Discount	
			Direct	Residue
Letter	Not applicable.			
Large Letter	0-100g	34.2p	N/A	N/A
	101-250g	37.2p	N/A	N/A
	Each extra 1g up to 750g add	0.1054p	N/A	N/A
A3 Packet	0-100g	51.7p	N/A	N/A
	101-250g	55.1p	N/A	N/A
	Each extra 1g up to 750g add	0.0938p	N/A	N/A
Packet	0-100g	73.8p	N/A	N/A
	101-250g	78.7p	N/A	N/A
	Each extra 1g up to 1000g add	0.0692p	N/A	N/A
	Base price for weights above 1000g	136.3p	N/A	N/A
	Each extra 1g over 1000g add	0.1163p	N/A	N/A

### Presstream® Walksort

This offers additional discounts for Presstream® mailings when you sort your mail down to delivery walk.

Presstream 1 Walksort						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Letter	Not applicable.					
Large Letter	0-100g	34.2p	17.5%	N/A	28.2p	N/A
	101-250g	37.2p	17.5%	N/A	30.7p	N/A
	Each extra 1g up to 750g add	0.1054p	17.5%	N/A	0.0870p	N/A
A3 Packet	0-100g	51.7p	17.5%	N/A	42.7p	N/A
	101-250g	55.1p	17.5%	N/A	45.5p	N/A
	Each extra 1g up to 750g add	0.0938p	17.5%	N/A	0.0774p	N/A
Packet	0-100g	73.8p	17.5%	N/A	60.9p	N/A
	101-250g	78.7p	17.5%	N/A	64.9p	N/A
	Each extra 1g up to 1000g add	0.0692p	17.5%	N/A	0.0571p	N/A
	Base price for weights above 1000g	136.3p	21.9%	N/A	106.5p	N/A
	Each extra 1g over 1000g add	0.1163p	21.9%	N/A	0.0908p	N/A

Presstream 2 Walksort						
Format	Weight	Base Price	Discount		Indicative price after discount	
			Direct	Residue	Direct	Residue
Letter	Not applicable.					
Large Letter	0-100g	24.6p	17.5%	N/A	20.3p	N/A
	101-250g	31.6p	17.5%	N/A	26.1p	N/A
	Each extra 1g up to 750g add	0.0916p	17.5%	N/A	0.0756p	N/A
A3 Packet	0-100g	44.7p	17.5%	N/A	36.9p	N/A
	101-250g	47.3p	17.5%	N/A	39.0p	N/A
	Each extra 1g up to 750g add	0.0816p	17.5%	N/A	0.0673p	N/A
Packet	0-100g	63.9p	17.5%	N/A	52.7p	N/A
	101-250g	67.5p	17.5%	N/A	55.7p	N/A
	Each extra 1g up to 1000g add	0.0607p	17.5%	N/A	0.0501p	N/A
	Base price for weights above 1000g	124.1p	21.0%	N/A	98.0p	N/A
	Each extra 1g over 1000g add	0.1031p	21.0%	N/A	0.0814p	N/A

### Door to Door

This is the ideal way to reach new customers, or to strengthen an integrated campaign. We can deliver unaddressed items like leaflets and catalogues to the whole UK. What's more, your mail can be targeted and the responses measured. Contracts over 200,000 items qualify for a variable discount, Postcodes are split in to Bands A-E and the discount depends on the sectors chosen for delivery, see our website for more details.

#### Items less than 5mm thick (equivalent to Letter size)

Volume/Weight	Door to Door (prices are per '000 items)				
	<20g	>20g - 35g	>35g - 60g	>60g - 80g	>80g - 100g
<20,000	£54.00	£57.78	£75.60	£81.00	£91.80
20,001 - 100,000	£47.00	£50.29	£65.80	£70.50	£79.90
100,001 - 200,000	£43.00	£46.01	£60.20	£64.50	£73.10
<b>Band A - 10% Discount</b>					
	<20g	>20g - 35g	>35g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£38.70	£41.41	£54.18	£58.05	£65.79
500,001 - 1,000,000	£36.90	£39.48	£51.66	£55.35	£62.73
1,000,001 - 10,000,000	£35.78	£38.28	£50.09	£53.66	£60.82
<b>Band B - 7.5% Discount</b>					
	<20g	>20g - 35g	>35g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£39.78	£42.56	£55.69	£59.66	£67.62
500,001 - 1,000,000	£37.93	£40.58	£53.10	£56.89	£64.47
1,000,001 - 10,000,000	£36.77	£39.34	£51.48	£55.15	£62.51
<b>Band C - 5% Discount</b>					
	<20g	>20g - 35g	>35g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£40.85	£43.71	£57.19	£61.28	£69.45
500,001 - 1,000,000	£38.95	£41.68	£54.53	£58.43	£66.22
1,000,001 - 10,000,000	£37.76	£40.41	£52.87	£56.64	£64.20
<b>Band D - 2.5% Discount</b>					
	<20g	>20g - 35g	>35g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£41.93	£44.86	£58.70	£62.89	£71.27
500,001 - 1,000,000	£39.98	£42.77	£55.97	£59.96	£67.96
1,000,001 - 10,000,000	£38.76	£41.47	£54.26	£58.13	£65.89
<b>Band E - 0% Discount</b>					
	<20g	>20g - 35g	>35g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£43.00	£46.01	£60.20	£64.50	£73.10
500,001 - 1,000,000	£41.00	£43.87	£57.40	£61.50	£69.70
1,000,001 - 10,000,000	£39.75	£42.53	£55.65	£59.63	£67.58



**Items over 5mm thick (equivalent to Large Letter or Packet size)**

Volume/Weight	Door to Door (prices are per '000 items)		
	0g - 60g	>60g - 80g	>80g - 100g
<20,000	£75.60	£81.00	£91.80
20,001 - 100,000	£65.80	£70.50	£79.90
100,001 - 200,000	£60.20	£64.50	£73.10
<b>Band A - 10% Discount</b>			
	0g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£54.18	£58.05	£65.79
500,001 - 1,000,000	£51.66	£55.35	£62.73
1,000,001 - 10,000,000	£50.09	£53.66	£60.82
<b>Band B - 7.5% Discount</b>			
	0g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£55.69	£59.66	£67.62
500,001 - 1,000,000	£53.10	£56.89	£64.47
1,000,001 - 10,000,000	£51.48	£55.15	£62.51
<b>Band C - 5% Discount</b>			
	0g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£57.19	£61.28	£69.45
500,001 - 1,000,000	£54.53	£58.43	£66.22
1,000,001 - 10,000,000	£52.87	£56.64	£64.20
<b>Band D - 2.5% Discount</b>			
	0g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£58.70	£62.89	£71.27
500,001 - 1,000,000	£55.97	£59.96	£67.96
1,000,001 - 10,000,000	£54.26	£58.13	£65.89
<b>Band E - 0% Discount</b>			
	0g - 60g	>60g - 80g	>80g - 100g
200,001 - 500,000	£60.20	£64.50	£73.10
500,001 - 1,000,000	£57.40	£61.50	£69.70
1,000,001 - 10,000,000	£55.65	£59.63	£67.58

For items over A4 (297x210mm) there is an extra handling charge of £8.50 per thousand. There is a minimum charge of £500 on all Door to Door bookings. For bookings of over 10,000,000 items or for more information please call **08457 950 950**.

**Packetpost™**

If you send packages regularly and want to save time and money, Packetpost™ is the ideal service. If you send over 5,000 Packets or Large Letters (per format, per class) per year from a single site, you can use our Daily Rate service, which gives you a price based on the average weight of all your items for that posting.

There's no need to weigh each item, just calculate the overall weight of the mailing by format and divide this by the number of items sent. This gives you the average weight by format. You then pay the relevant price for that weight step for every item.

If you are sending over 10,000 Packets or Large Letters (per format, per class) per year, you may benefit from using Packetpost™ Flat Rate. Call **08457 950 950** to discuss your options.

Format	First Class		Second Class	
	Average Weight	Price	Average Weight	Price
Letter	Customers are recommended to use Public Tariff for Letters.			
Large Letter	0-100g	38.1p	0-100g	30.7p
	101-250g	56.7p	101-250g	45.6p
	251-500g	79.1p	251-500g	63.2p
	501-750g	115.3p	501-750g	91.1p
Packet	0-100g	87.4p	0-100g	75.8p
	101-250g	111.6p	101-250g	97.9p
	251-500g	148.8p	251-500g	125.8p
	501-750g	192.5p	501-750g	156.5p
	751-1000g	234.6p	751-1000g	183.3p
	1010g	270.6p	1010g	214.0p
	For each extra 10g up to 2000g add	2.2p	For each extra 10g up to 2000g add	1.7p
For each extra 20g up to 20kg add	3.6p	Please note that items heavier than 2000g cannot be sent Second Class Packetpost™.		



### Packetsort™ 8

Packetsort™ 8 is a convenient, simple way to post large mailings of more than 250 Packets or Large Letters. If you are mailing over 5,000 Packets or Large Letters (per format, per class) a year and a minimum of 250 Packets or Large Letters per posting, this service can increase your discount by sorting your mail into 8 geographical groups.

	First Class		Second Class	
Format	Average Weight	Price	Average Weight	Price
Letter	Customers are recommended to use Public Tariff for Letters.			
Large Letter (Flatsort 8)	0-100g	36.6p	0-100g	29.5p
	101-250g	54.4p	101-250g	43.8p
	251-500g	75.9p	251-500g	60.7p
Packet (Packetsort 8)	501-750g	110.7p	501-750g	87.5p
	0-100g	83.9p	0-100g	72.8p
	101-250g	107.1p	101-250g	94p
	251-500g	142.8p	251-500g	120.8p
	501-750g	184.8p	501-750g	150.2p
	751-1000g	225.2p	751-1000g	176.0p
	1010g	259.0p	1010g	203.5p
	For each extra 10g up to 2000g add	2.1p	For each extra 10g up to 2000g add	1.6p
	For each extra 20g up to 20kg add	3.4p	Please note that items heavier than 2000g cannot be sent Second Class Packetpost™.	

### Packetsort™ Plus

If you send more than 1,000 Packets or Large Letters a day then get the most out of your outgoing mail with Packetsort™ Plus. Our new service lets you pre-sort the Packets you send out, and saves you time and money as a result.

You can choose to sort your mail from the basic 8 right up to 114 ways, and you earn increased discounts on postage costs for the extra work you do.

We'll work directly with you to agree how best to sort your Packets and how many selections to use. Our tailored approach means your Packets will not only be dealt with quicker, you could also earn from 4% up to 9.1% discount on the Packetpost™ price.

Packetsort™ Plus really saves you a great deal of money, by giving you the freedom and flexibility to sort your Packets how you want to.

### Packetpost™ Returns

If you sell products online or via a catalogue, Packetpost™ Returns helps your customers send back anything they decide not to buy. It's free for your customers, convenient and easy, all they have to do is return the package to their local Post Office® branch. The free proof of posting offers reassurance to your customer and added fraud protection for you.

To use Packetpost™ Returns, you'll need to have more than 2,000 packages a year sent back to a single address within your business.

First Class		Second Class	
Average Weight	Price	Average Weight	Price
100g	66.0p	100g	56.0p
110g	68.5p	110g	58.0p
120g	71.0p	120g	60.0p
130g	73.5p	130g	61.9p
140g	76.1p	140g	63.9p
150g	78.6p	150g	65.9p
160g	81.1p	160g	67.9p
170g	83.6p	170g	69.8p
180g	86.1p	180g	71.8p
190g	88.6p	190g	73.8p
<b>200g</b>	<b>91.1p</b>	<b>200g</b>	<b>75.8p</b>
210g	93.6p	210g	77.7p
220g	96.2p	220g	79.7p
230g	98.7p	230g	81.7p
240g	101.2p	240g	83.7p
250g	103.7p	250g	85.7p
260g	106.2p	260g	87.6p
270g	108.7p	270g	89.6p
280g	111.2p	280g	91.6p
290g	113.8p	290g	93.6p
<b>300g</b>	<b>116.3p</b>	<b>300g</b>	<b>95.5p</b>
310g	118.8p	310g	97.5p
320g	121.3p	320g	99.5p
330g	123.8p	330g	101.5p
340g	126.3p	340g	103.4p
350g	128.8p	350g	105.4p
360g	131.3p	360g	107.4p
370g	133.9p	370g	109.4p
380g	136.4p	380g	111.3p
390g	138.9p	390g	113.3p
<b>400g</b>	<b>141.4p</b>	<b>400g</b>	<b>115.3p</b>
For each extra 10g up to 2000g add 2.2p.		For each extra 10g up to 2000g add 1.7p.	
For each extra 20g above 2000g add 3.6p.		For each extra 20g above 2000g add 3.0p.	

### Response Services

A quick and easy way for your customers to reply to your communications.

#### Business Reply Plus®

Business Reply Plus® offers the professional image of Business Reply Standard with less of the cost. All we ask is that you follow our design guidelines for your response devices, so that our machines can sort them. This costs us less, so we pass the savings on to you.

#### Freepost Plus®

Freepost Plus® makes responding easier for your customers and cheaper for you. It offers all the benefits of Freepost Standard with less of the cost. All we ask is that you follow our design guidelines for your response devices, so that our machines can sort them. This costs us less, so we pass the savings on to you.

Business Reply Plus and Freepost Plus				
Format	First Class		Second Class	
	Weight	Price	Weight	Price
Letter	0-100g	29p	0-100g	20p
Large Letter	N/A	N/A	N/A	N/A
Packet	N/A	N/A	N/A	N/A

This includes the machineable discount.

### Business Reply Standard

Business Reply Standard makes it easy for your business customers to respond to you by using pre-printed and postage paid envelopes and cards.

#### Freepost Standard Pre Printed

You can design your own return devices; these are usually envelopes or cards. There is some flexibility but all designs need to comply with our design guidelines.

#### Freepost Standard Handwritten

You don't have to supply respondents with an envelope. Customers responding to you will simply write your Freepost address on their own stationery and post it to you without a stamp. This is ideal for press and advertising, packaging or whenever you can't include an envelope.

Business Reply Standard, Freepost Standard Pre Printed and Freepost Standard Handwritten				
Format	First Class		Second Class	
	Weight	Price	Weight	Price
Letter	0-100g	31p	0-100g	22p
	0-100g	42p	0-100g	34p
Large Letter	101-250g	62p	101-250g	50p
	251-500g	86p	251-500g	69p
	501-750g	125p	501-750g	99p
Packet	0-100g	95p	0-100g	80p
	101-250g	121p	101-250g	103p
	251-500g	161p	251-500g	132p
	501-750g	208p	501-750g	164p
	751-1000g	256p	751-1000g	196p
	1001-1250g	461p	1000g+	N/A
	For each additional 250g or part thereof	+83p		

The prices shown above include the handling fee. Please note that the maximum thickness for a Large Letter in Response Services is 50mm.

### Licence Fees

Once you've signed up to the yearly licence (plus deposit) you'll only pay for the replies you receive.

Service	Annual Licence Fee	Deposit
Business Reply Plus, Business Reply Standard and Freepost.	£68.50*	£41.50

\*After the 10th licence purchased the fee per licence is £36.50.

### Freepost NAME

The easiest way to help your customers return mail to you. Freepost NAME is the simplest form of return address: Freepost and your company's name in capital letters. Envelopes or cards can be personalised and pre printed by you or handwritten by your customers. This option is ideal when customers don't have time to write down an address, such as with TV and radio adverts. Once you've signed up to the yearly licence (plus deposit) you'll only pay for the replies you receive.

First Class		
Format	Weight	Price
Letter	0-100g	40p
	101-250g	51p
Large Letter	101-250g	71p
	251-500g	95p
	501-750g	134p
Packet	0-100g	104p
	101-250g	130p
	251-500g	170p
	501-750g	217p
	751-1000g	265p
	1001-1250g	470p
	For each additional 250g or part thereof	+83p

The prices shown above include the handling fee.

Service	Annual Licence Fee	Deposit
Freepost NAME.	£166.00	£55.00

### Special Delivery™ with Business Response Services

This service ensures that your important or valuable items can be returned to you safely by 1pm the following day, free of charge to your customers. You'll need to buy a licence (plus deposit) to use this service, which also includes a choice of compensation levels.

Service	Annual Licence Fee	Deposit
Special Delivery™ with Business Response Services for next day only.	£71.55	£110.00

### Where is it going?

The tables below will help you work out which price to use when sending your mail abroad.

#### Europe

Albania	Croatia	Hungary	Moldova	Slovenia
Andorra	Cyprus	Iceland	Monaco	Spain
Armenia	Czech Republic	Irish Republic	Netherlands	Spitzbergen
Austria	Denmark	Italy	Norway	Sweden
Azerbaijan	Estonia	Kazakhstan	Poland	Switzerland
Azores	Faroe Islands	Kyrgyzstan	Portugal	Tajikistan
Balearic Islands	Finland	Latvia	Romania	Turkey
Belarus	France	Liechtenstein	Russia	Turkmenistan
Belgium	Georgia	Lithuania	San Marino	Ukraine
Bosnia Herzegovina	Germany	Luxembourg	Serbia and Montenegro,	Uzbekistan
Bulgaria	Gibraltar	Macedonia	Kosovo	Vatican City State
Canary Islands	Greece	Madeira	Slovakia	
Corsica	Greenland	Malta		

#### World Zone 1 World Zone 2

World Zone 1 covers all countries not listed in either Europe or World Zone 2.	Australia	Japan	New Caledonia	Soloman Islands
	Belau (Palau)	Kiribati	New Zealand	Taiwan
	China - People's Republic (inc. Tibet)	Korea (Democratic People's Republic)	New Zealand Island Territories	Tonga
	East Timor	Korea (Republic of)	Norfolk Island	Tuvalu
	Fiji	Marshall Islands	Nth Mariana Island	Vanuatu
	French Southern & Antarctic Territories*	Micronesia (Federated States)	Papua New Guinea	Wake Island
	French Polynesia	Mongolia	Philippines	Wallis and Futuna Islands
	Guam	Nauru Island	Pitcairn Island	Western Samoa
			Samoa (American)	

\*Surface mail only.

### Airmail Letters

Our standard Airmail service is ideal for sending international mail anywhere in the world quickly, easily and economically. We aim to deliver your mail to European destinations in just three days and Worldwide within five days.

Weight		Airmail Letters Europe					
Not Over	Price	Not Over	Price	Not Over	Price	Not Over	Price
<b>10g</b>	£0.44						
20g	£0.44	520g	£5.05	1020g	£9.55	1520g	£14.05
40g	£0.64	540g	£5.23	1040g	£9.73	1540g	£14.23
60g	£0.83	560g	£5.41	1060g	£9.91	1560g	£14.41
80g	£1.02	580g	£5.59	1080g	£10.09	1580g	£14.59
<b>100g</b>	£1.21	<b>600g</b>	£5.77	<b>1100g</b>	£10.27	<b>1600g</b>	£14.77
120g	£1.41	620g	£5.95	1120g	£10.45	1620g	£14.95
140g	£1.60	640g	£6.13	1140g	£10.63	1640g	£15.13
160g	£1.79	660g	£6.31	1160g	£10.81	1660g	£15.31
180g	£1.99	680g	£6.49	1180g	£10.99	1680g	£15.49
<b>200g</b>	£2.17	<b>700g</b>	£6.67	<b>1200g</b>	£11.17	<b>1700g</b>	£15.67
220g	£2.35	720g	£6.85	1220g	£11.35	1720g	£15.85
240g	£2.53	740g	£7.03	1240g	£11.53	1740g	£16.03
260g	£2.71	760g	£7.21	1260g	£11.71	1760g	£16.21
280g	£2.89	780g	£7.39	1280g	£11.89	1780g	£16.39
<b>300g</b>	£3.08	<b>800g</b>	£7.57	<b>1300g</b>	£12.07	<b>1800g</b>	£16.57
320g	£3.25	820g	£7.75	1320g	£12.25	1820g	£16.75
340g	£3.43	840g	£7.93	1340g	£12.43	1840g	£16.93
360g	£3.61	860g	£8.11	1360g	£12.61	1860g	£17.11
380g	£3.79	880g	£8.29	1380g	£12.79	1880g	£17.29
<b>400g</b>	£3.97	<b>900g</b>	£8.47	<b>1400g</b>	£12.97	<b>1900g</b>	£17.47
420g	£4.15	920g	£8.65	1420g	£13.15	1920g	£17.65
440g	£4.33	940g	£8.83	1440g	£13.33	1940g	£17.83
460g	£4.51	960g	£9.01	1460g	£13.51	1960g	£18.01
480g	£4.69	980g	£9.19	1480g	£13.69	1980g	£18.19
<b>500g</b>	£4.87	<b>1000g</b>	£9.37	<b>1500g</b>	£13.87	<b>2000g</b>	£18.37

Items over 2000g cannot be sent by Royal Mail International Services.

Weight	Letters Rest of the World Zone 1							
	Not Over	Price	Not Over	Price	Not Over	Price	Not Over	Price
Postcards	£0.50							
<b>10g</b>	£0.50							
20g	£0.72	520g	£10.21	1020g	£19.46	1520g	£28.71	
40g	£1.12	540g	£10.58	1040g	£19.83	1540g	£29.08	
60g	£1.51	560g	£10.95	1060g	£20.20	1560g	£29.45	
80g	£1.91	580g	£11.32	1080g	£20.57	1580g	£29.82	
<b>100g</b>	£2.31	<b>600g</b>	£11.69	<b>1100g</b>	£20.94	<b>1600g</b>	£30.19	
120g	£2.70	620g	£12.06	1120g	£21.31	1620g	£30.56	
140g	£3.10	640g	£12.43	1140g	£21.68	1640g	£30.93	
160g	£3.49	660g	£12.80	1160g	£22.05	1660g	£31.30	
180g	£3.89	680g	£13.17	1180g	£22.42	1680g	£31.67	
<b>200g</b>	£4.29	<b>700g</b>	£13.54	<b>1200g</b>	£22.79	<b>1700g</b>	£32.04	
220g	£4.66	720g	£13.91	1220g	£23.16	1720g	£32.41	
240g	£5.03	740g	£14.28	1240g	£23.53	1740g	£32.78	
260g	£5.40	760g	£14.65	1260g	£23.90	1760g	£33.15	
280g	£5.77	780g	£15.02	1280g	£24.27	1780g	£33.52	
<b>300g</b>	£6.14	<b>800g</b>	£15.39	<b>1300g</b>	£24.64	<b>1800g</b>	£33.89	
320g	£6.51	820g	£15.76	1320g	£25.01	1820g	£34.26	
340g	£6.88	840g	£16.13	1340g	£25.38	1840g	£34.63	
360g	£7.25	860g	£16.50	1360g	£25.75	1860g	£35.00	
380g	£7.62	880g	£16.87	1380g	£26.12	1880g	£35.37	
<b>400g</b>	£7.99	<b>900g</b>	£17.24	<b>1400g</b>	£26.49	<b>1900g</b>	£35.74	
420g	£8.36	920g	£17.61	1420g	£26.86	1920g	£36.11	
440g	£8.73	940g	£17.98	1440g	£27.23	1940g	£36.48	
460g	£9.10	960g	£18.35	1460g	£27.60	1960g	£36.85	
480g	£9.47	980g	£18.72	1480g	£27.97	1980g	£37.22	
<b>500g</b>	£9.84	<b>1000g</b>	£19.09	<b>1500g</b>	£28.34	<b>2000g</b>	£37.59	

Items over 2000g cannot be sent by Royal Mail International Services.



Airmail Letters Rest of the World Zone 2							
Weight	Price	Weight	Price	Weight	Price	Weight	Price
Not Over		Not Over		Not Over		Not Over	
Postcards	£0.50						
<b>10g</b>	£0.50						
20g	£0.72	520g	£12.00	1020g	£23.00	1520g	£34.00
40g	£1.19	540g	£12.44	1040g	£23.44	1540g	£34.44
60g	£1.66	560g	£12.88	1060g	£23.88	1560g	£34.88
80g	£2.14	580g	£13.32	1080g	£24.32	1580g	£35.32
<b>100g</b>	£2.61	<b>600g</b>	£13.76	<b>1100g</b>	£24.76	<b>1600g</b>	£35.76
120g	£3.08	620g	£14.20	1120g	£25.20	1620g	£36.20
140g	£3.55	640g	£14.64	1140g	£25.64	1640g	£36.64
160g	£4.02	660g	£15.08	1160g	£26.08	1660g	£37.08
180g	£4.49	680g	£15.52	1180g	£26.52	1680g	£37.52
<b>200g</b>	£4.96	<b>700g</b>	£15.96	<b>1200g</b>	£26.96	<b>1700g</b>	£37.96
220g	£5.40	720g	£16.40	1220g	£27.40	1720g	£38.40
240g	£5.84	740g	£16.84	1240g	£27.84	1740g	£38.84
260g	£6.28	760g	£17.28	1260g	£28.28	1760g	£39.28
280g	£6.72	780g	£17.72	1280g	£28.72	1780g	£39.72
<b>300g</b>	£7.16	<b>800g</b>	£18.16	<b>1300g</b>	£29.16	<b>1800g</b>	£40.16
320g	£7.60	820g	£18.60	1320g	£29.60	1820g	£40.60
340g	£8.04	840g	£19.04	1340g	£30.04	1840g	£41.04
360g	£8.48	860g	£19.48	1360g	£30.48	1860g	£41.48
380g	£8.92	880g	£19.92	1380g	£30.92	1880g	£41.92
<b>400g</b>	£9.36	<b>900g</b>	£20.36	<b>1400g</b>	£31.36	<b>1900g</b>	£42.36
420g	£9.80	920g	£20.80	1420g	£31.80	1920g	£42.80
440g	£10.24	940g	£21.24	1440g	£32.24	1940g	£43.24
460g	£10.68	960g	£21.68	1460g	£32.68	1960g	£43.68
480g	£11.12	980g	£22.12	1480g	£33.12	1980g	£44.12
<b>500g</b>	£11.56	<b>1000g</b>	£22.56	<b>1500g</b>	£33.56	<b>2000g</b>	£44.56

Items over 2000g cannot be sent by Royal Mail International Services.

### Airmail Printed Papers

You can get a cheaper rate when sending books, magazines, newspapers, leaflets and pamphlets abroad. You can include a letter relating to the contents. Please write 'PRINTED PAPERS' in the top left corner.

Airmail Printed Papers Europe							
Weight	Price	Weight	Price	Weight	Price	Weight	Price
Not Over		Not Over		Not Over		Not Over	
20g	£0.95	520g	£3.03	1020g	£5.52	1520g	£7.77
40g	£0.95	540g	£3.13	1040g	£5.61	1540g	£7.86
60g	£0.95	560g	£3.23	1060g	£5.70	1560g	£7.95
80g	£0.95	580g	£3.33	1080g	£5.79	1580g	£8.04
<b>100g</b>	£0.95	<b>600g</b>	£3.43	<b>1100g</b>	£5.88	<b>1600g</b>	£8.13
120g	£1.04	620g	£3.53	1120g	£5.97	1620g	£8.22
140g	£1.14	640g	£3.63	1140g	£6.06	1640g	£8.31
160g	£1.24	660g	£3.73	1160g	£6.15	1660g	£8.40
180g	£1.33	680g	£3.83	1180g	£6.24	1680g	£8.49
<b>200g</b>	£1.43	<b>700g</b>	£3.93	<b>1200g</b>	£6.33	<b>1700g</b>	£8.58
220g	£1.53	720g	£4.03	1220g	£6.42	1720g	£8.67
240g	£1.62	740g	£4.13	1240g	£6.51	1740g	£8.76
260g	£1.72	760g	£4.23	1260g	£6.60	1760g	£8.85
280g	£1.81	780g	£4.33	1280g	£6.69	1780g	£8.94
<b>300g</b>	£1.92	<b>800g</b>	£4.43	<b>1300g</b>	£6.78	<b>1800g</b>	£9.03
320g	£2.03	820g	£4.53	1320g	£6.87	1820g	£9.12
340g	£2.13	840g	£4.63	1340g	£6.96	1840g	£9.21
360g	£2.23	860g	£4.73	1360g	£7.05	1860g	£9.30
380g	£2.33	880g	£4.83	1380g	£7.14	1880g	£9.39
<b>400g</b>	£2.43	<b>900g</b>	£4.93	<b>1400g</b>	£7.23	<b>1900g</b>	£9.48
420g	£2.53	920g	£5.03	1420g	£7.32	1920g	£9.57
440g	£2.63	940g	£5.13	1440g	£7.41	1940g	£9.66
460g	£2.73	960g	£5.23	1460g	£7.50	1960g	£9.75
480g	£2.83	980g	£5.33	1480g	£7.59	1980g	£9.84
<b>500g</b>	£2.93	<b>1000g</b>	£5.43	<b>1500g</b>	£7.68	<b>2000g</b>	£9.93

2000g+ Each 20g thereafter up to 5000g add\* £0.09.

\*For books and pamphlets only (books only - Republic of Ireland).

**Weight Airmail Printed Papers Rest of World Zones 1 and 2**

Not Over	Price	Not Over	Price	Not Over	Price	Not Over	Price
20g	£1.44	520g	£5.71	1020g	£10.71	1520g	£15.71
40g	£1.44	540g	£5.91	1040g	£10.91	1540g	£15.91
60g	£1.44	560g	£6.11	1060g	£11.11	1560g	£16.11
80g	£1.44	580g	£6.31	1080g	£11.31	1580g	£16.31
<b>100g</b>	£1.44	<b>600g</b>	£6.51	<b>1100g</b>	£11.51	<b>1600g</b>	£16.51
120g	£1.65	620g	£6.71	1120g	£11.71	1620g	£16.71
140g	£1.87	640g	£6.91	1140g	£11.91	1640g	£16.91
160g	£2.08	660g	£7.11	1160g	£12.11	1660g	£17.11
180g	£2.30	680g	£7.31	1180g	£12.31	1680g	£17.31
<b>200g</b>	£2.51	<b>700g</b>	£7.51	<b>1200g</b>	£12.51	<b>1700g</b>	£17.51
220g	£2.71	720g	£7.71	1220g	£12.71	1720g	£17.71
240g	£2.91	740g	£7.91	1240g	£12.91	1740g	£17.91
260g	£3.11	760g	£8.11	1260g	£13.11	1760g	£18.11
280g	£3.31	780g	£8.31	1280g	£13.31	1780g	£18.31
<b>300g</b>	£3.51	<b>800g</b>	£8.51	<b>1300g</b>	£13.51	<b>1800g</b>	£18.51
320g	£3.71	820g	£8.71	1320g	£13.71	1820g	£18.71
340g	£3.91	840g	£8.91	1340g	£13.91	1840g	£18.91
360g	£4.11	860g	£9.11	1360g	£14.11	1860g	£19.11
380g	£4.31	880g	£9.31	1380g	£14.31	1880g	£19.31
<b>400g</b>	£4.51	<b>900g</b>	£9.51	<b>1400g</b>	£14.51	<b>1900g</b>	£19.51
420g	£4.71	920g	£9.71	1420g	£14.71	1920g	£19.71
440g	£4.91	940g	£9.91	1440g	£14.91	1940g	£19.91
460g	£5.11	960g	£10.11	1460g	£15.11	1960g	£20.11
480g	£5.31	980g	£10.31	1480g	£15.31	1980g	£20.31
<b>500g</b>	£5.51	<b>1000g</b>	£10.51	<b>1500g</b>	£15.51	<b>2000g</b>	£20.51

2000g+ Each 20g thereafter up to 5000g add\* £0.20.

\*For books and pamphlets only (Max weight 2000g – Canada).

**Airmail Small Packets**

This service offers you a cheaper rate if you're sending gifts, goods or samples. Please write 'SMALL PACKETS' in the top left corner. You can also include a letter relating to the contents. Where necessary, you should also attach a customs document.

**Weight Airmail Small Packets Europe**

Not Over	Price	Not Over	Price	Not Over	Price	Not Over	Price
20g	£1.10	520g	£3.29	1020g	£5.79	1520g	£8.29
40g	£1.10	540g	£3.39	1040g	£5.89	1540g	£8.39
60g	£1.10	560g	£3.49	1060g	£5.99	1560g	£8.49
80g	£1.10	580g	£3.59	1080g	£6.09	1580g	£8.59
<b>100g</b>	£1.10	<b>600g</b>	£3.69	<b>1100g</b>	£6.19	<b>1600g</b>	£8.69
120g	£1.21	620g	£3.79	1120g	£6.29	1620g	£8.79
140g	£1.33	640g	£3.89	1140g	£6.39	1640g	£8.89
160g	£1.45	660g	£3.99	1160g	£6.49	1660g	£8.99
180g	£1.57	680g	£4.09	1180g	£6.59	1680g	£9.09
<b>200g</b>	£1.69	<b>700g</b>	£4.19	<b>1200g</b>	£6.69	<b>1700g</b>	£9.19
220g	£1.80	720g	£4.29	1220g	£6.79	1720g	£9.29
240g	£1.91	740g	£4.39	1240g	£6.89	1740g	£9.39
260g	£2.02	760g	£4.49	1260g	£6.99	1760g	£9.49
280g	£2.12	780g	£4.59	1280g	£7.09	1780g	£9.59
<b>300g</b>	£2.23	<b>800g</b>	£4.69	<b>1300g</b>	£7.19	<b>1800g</b>	£9.69
320g	£2.29	820g	£4.79	1320g	£7.29	1820g	£9.79
340g	£2.39	840g	£4.89	1340g	£7.39	1840g	£9.89
360g	£2.49	860g	£4.99	1360g	£7.49	1860g	£9.99
380g	£2.59	880g	£5.09	1380g	£7.59	1880g	£10.09
<b>400g</b>	£2.69	<b>900g</b>	£5.19	<b>1400g</b>	£7.69	<b>1900g</b>	£10.19
420g	£2.79	920g	£5.29	1420g	£7.79	1920g	£10.29
440g	£2.89	940g	£5.39	1440g	£7.89	1940g	£10.39
460g	£2.99	960g	£5.49	1460g	£7.99	1960g	£10.49
480g	£3.09	980g	£5.59	1480g	£8.09	1980g	£10.59
<b>500g</b>	£3.19	<b>1000g</b>	£5.69	<b>1500g</b>	£8.19	<b>2000g</b>	£10.69

Small Packets over 2000g cannot be sent by Royal Mail International Services.

Airmail Small Packets Rest of World Zone 1 and 2							
Weight	Price	Weight	Price	Weight	Price	Weight	Price
20g	£1.46	520g	£5.52	1020g	£10.27	1520g	£15.02
40g	£1.46	540g	£5.71	1040g	£10.46	1540g	£15.21
60g	£1.46	560g	£5.90	1060g	£10.65	1560g	£15.40
80g	£1.46	580g	£6.09	1080g	£10.84	1580g	£15.59
<b>100g</b>	£1.46	<b>600g</b>	£6.28	<b>1100g</b>	£11.03	<b>1600g</b>	£15.78
120g	£1.66	620g	£6.47	1120g	£11.22	1620g	£15.97
140g	£1.87	640g	£6.66	1140g	£11.41	1640g	£16.16
160g	£2.07	660g	£6.85	1160g	£11.60	1660g	£16.35
180g	£2.27	680g	£7.04	1180g	£11.79	1680g	£16.54
<b>200g</b>	£2.48	<b>700g</b>	£7.23	<b>1200g</b>	£11.98	<b>1700g</b>	£16.73
220g	£2.67	720g	£7.42	1220g	£12.17	1720g	£16.92
240g	£2.86	740g	£7.61	1240g	£12.36	1740g	£17.11
260g	£3.05	760g	£7.80	1260g	£12.55	1760g	£17.30
280g	£3.24	780g	£7.99	1280g	£12.74	1780g	£17.49
<b>300g</b>	£3.43	<b>800g</b>	£8.18	<b>1300g</b>	£12.93	<b>1800g</b>	£17.68
320g	£3.62	820g	£8.37	1320g	£13.12	1820g	£17.87
340g	£3.81	840g	£8.56	1340g	£13.31	1840g	£18.06
360g	£4.00	860g	£8.75	1360g	£13.50	1860g	£18.25
380g	£4.19	880g	£8.94	1380g	£13.69	1880g	£18.44
<b>400g</b>	£4.38	<b>900g</b>	£9.13	<b>1400g</b>	£13.88	<b>1900g</b>	£18.63
420g	£4.57	920g	£9.32	1420g	£14.07	1920g	£18.82
440g	£4.76	940g	£9.51	1440g	£14.26	1940g	£19.01
460g	£4.95	960g	£9.70	1460g	£14.45	1960g	£19.20
480g	£5.14	980g	£9.89	1480g	£14.64	1980g	£19.39
<b>500g</b>	£5.33	<b>1000g</b>	£10.08	<b>1500g</b>	£14.83	<b>2000g</b>	£19.58

Small Packets over 2000g cannot be sent by Royal Mail International Services.

### Airsure®

The fastest and most reliable way to send important mail abroad. With Airsure® your international mail leaves the UK on the earliest possible flight, receives priority handling abroad and is electronically tracked so you can check on its progress. Additional compensation options are available. The service is only available to a selected number of destinations. The price for this service is in addition to the Airmail price.

Special contract Airsure® rates are also available to business customers who qualify for international contract services. Please ask your Royal Mail Account Manager or call our Sales Team for more details on **08457 950 950**.

(Please note that because Airsure® is delivered by other postal administrations abroad, tracking outside of the UK and confirmation of delivery cannot be guaranteed).

### International Signed For™

If you're sending items overseas, this service gives you extra peace of mind. Electronically tracked until it leaves the UK, your mail is despatched on the first available flight and receives a registered (signed for) delivery. Additional compensation options are available. The price for this service is in addition to the Airmail/Surface Mail price.

Product	Standard Rate	Additional Compensation up to £500
Airsure	£4.20	£1.50
International Signed For	£3.50	£1.50

### Airletters

Airletters are a lightweight combined letter and envelope. Prepaid to any address worldwide, they are a convenient and simple way of keeping in touch.

Product	Airletters
	Price
Airletter (single)	£0.48
Packet of 6 Airletters	£2.60
Christmas Airletter	£0.58

### International Pre-Paid Airpacks

These are standard-size pre-paid packs. They're ideal for simple, hassle-free mailing to Europe or Worldwide. Please see page 46 for prices.

### International Stamps (Books of 4)

You can buy stamps for sending Airmail items up to 40g to Europe or Worldwide.

Product	Price
Postcard	£2.00
Europe	£2.56
Worldwide	£4.76

### International Surface Mail

The economical service for sending non-urgent international mail.

Weight		Letters		Printed Papers/Small Packets			
Not Over	Price	Not Over	Price	Not Over	Price	Not Over	Price
20g	£0.42			20g	£0.71		
60g	£0.72	1050g	£8.64	60g	£0.71	1050g	£5.28
100g	£1.02	1100g	£9.04	100g	£0.71	1100g	£5.52
150g	£1.43	1150g	£9.44	150g	£0.96	1150g	£5.76
200g	£1.84	1200g	£9.84	200g	£1.20	1200g	£6.00
<b>250g</b>	<b>£2.24</b>	<b>1250g</b>	<b>£10.24</b>	<b>250g</b>	<b>£1.44</b>	<b>1250g</b>	<b>£6.24</b>
300g	£2.64	1300g	£10.64	300g	£1.68	1300g	£6.48
350g	£3.04	1350g	£11.04	350g	£1.92	1350g	£6.72
400g	£3.44	1400g	£11.44	400g	£2.16	1400g	£6.96
450g	£3.84	1450g	£11.84	450g	£2.40	1450g	£7.20
<b>500g</b>	<b>£4.24</b>	<b>1500g</b>	<b>£12.24</b>	<b>500g</b>	<b>£2.64</b>	<b>1500g</b>	<b>£7.44</b>
550g	£4.64	1550g	£12.64	550g	£2.88	1550g	£7.68
600g	£5.04	1600g	£13.04	600g	£3.12	1600g	£7.92
650g	£5.44	1650g	£13.44	650g	£3.36	1650g	£8.16
700g	£5.84	1700g	£13.84	700g	£3.60	1700g	£8.40
<b>750g</b>	<b>£6.24</b>	<b>1750g</b>	<b>£14.24</b>	<b>750g</b>	<b>£3.84</b>	<b>1750g</b>	<b>£8.64</b>
800g	£6.64	1800g	£14.64	800g	£4.08	1800g	£8.88
850g	£7.04	1850g	£15.04	850g	£4.32	1850g	£9.12
900g	£7.44	1900g	£15.44	900g	£4.56	1900g	£9.36
950g	£7.84	1950g	£15.84	950g	£4.80	1950g	£9.60
<b>1000g</b>	<b>£8.24</b>	<b>2000g</b>	<b>£16.24</b>	<b>1000g</b>	<b>£5.04</b>	<b>2000g</b>	<b>£9.84</b>
2000g +	Letters over 2000g cannot be sent by Surface Mail.		Each 50g thereafter up to 5000g add* £0.24. Small Packets over 2000g cannot be sent by Royal Mail International Services.				

\*For books and pamphlets only. (Books only – Republic of Ireland. Max. weight 2000g – Canada)

### Royal Mail International Bulk Mail

Royal Mail International Bulk Mail can be used to send the international elements of your mailing at the same time as your UK services such as Mailsort®, Walksort® or Presstream® mailings. The process is simple; all items are placed in a single bag according to service speed, ordering is carried out by E\*Pro and your mail is collected at the same time as the rest of you mailing. If you're currently using Zone, Format or Destination Sort you may be able to save yourself time and money.

For more information on E\*Pro please see [www.royalmail.com/epro](http://www.royalmail.com/epro)

### International Contract Zone Sort

An efficient, cost-effective way to distribute your international business mail. You have to properly address your mail, and then sort, label and bag it according to 'zones'. You can send all types of business mail up to 2kg, and there are two delivery speeds to match your budget and deadlines. Lower prices are available for mail meeting standards on machine processing and address format.

A No Sort option is available for customers who want Royal Mail to complete posting dockets for them.

Zone	Base Rates Priority			Base Rates Economy		
	Zone Code	Price/Item	Price/Kg	Zone Code	Price/Item	Price/Kg
Europe	WEA	£0.25	£7.70	WEA	£0.22	£6.30
Rest of World	ROW	£0.26	£7.53	ROW	£0.23	£5.20

Zone	Mechable Mail Option Priority			Mechable Mail Option Economy		
	Zone Code	Price/Item	Price/Kg	Zone Code	Price/Item	Price/Kg
Europe	WEA	£0.236	£7.70	WEA	£0.208	£6.30
Rest of World	ROW	£0.246	£7.53	ROW	£0.217	£5.20

Format	Cleanmail Option Priority			Cleanmail Option Economy		
	Zone Code	Price/Item	Price/Kg	Zone Code	Price/Item	Price/Kg
Europe	WEA	£0.230	£7.70	WEA	£0.203	£6.30
Rest of World	ROW	£0.240	£7.53	ROW	£0.212	£5.20

Volume Discounts	
Volume	Discount
50-100k items/day	3.7%
100,001+ items/day	4.0%

Discounts apply per product code and format per docket.



### International Contract Format Sort

An efficient, cost-effective way to distribute your international business mail to Western Europe. You have to properly address your mail, and then sort, label and bag it according to format – Letters, Flats or Packets. You can send all types of business mail up to 2kg, and there are two delivery speeds to match your budget and deadlines. Lower prices are available for mail meeting standards on machine processing and address format.

Format	Base Rates Priority			Base Rates Economy		
	Zone Code	Price/Item	Price/Kg	Zone Code	Price/Item	Price/Kg
Letters	WEP	£0.25	£7.10	WEP	£0.21	£6.30
Flats	WEG	£0.51	£3.70	WEG	£0.45	£3.06
Packets	WEE	£1.00	£2.56	WEE	£0.90	£2.07

Format	Mechable Mail Option Priority			Mechable Mail Option Economy		
	Zone Code	Price/Item	Price/Kg	Zone Code	Price/Item	Price/Kg
Letters	WEP	£0.236	£7.10	WEP	£0.198	£6.30
Flats	WEG	£0.482	£3.70	WEG	£0.425	£3.06
Packets	WEE	£0.945	£2.56	WEE	£0.851	£2.07

Format	Cleanmail Option Priority			Cleanmail Option Economy		
	Zone Code	Price/Item	Price/Kg	Zone Code	Price/Item	Price/Kg
Letters	WEP	£0.230	£7.10	WEP	£0.193	£6.30
Flats	WEG	£0.470	£3.70	WEG	£0.415	£3.06
Packets	WEE	£0.921	£2.56	WEE	£0.829	£2.07

Volume Discounts				
	Letters	Flats	Packets	Discount
Volume	50-100k items/day	4-10k items/day	1-2k items/day	3.7%
Volume	100,001+ items/day	10,001+ items/day	2001+ items/day	4.0%

### International Contract No Sort

A No Sort option is available for customers who want Royal Mail to complete posting dockets for them.

Zone	International Contract No Sort		
	Zone Code	Price/Item	Price/Kg
Europe	WEA	£0.255	£7.70
Rest of World	ROW	£0.265	£7.53

### International Response Services

These services help you get closer to your international customers with an easy way for them to reply. You can choose either the International Business Reply Service (IBRS), available from most countries or International Admail, available from selected countries, this gives you a local look.

Weight	International Response Services	
Up to		Price
50g	IBRS	£0.45
50g	IBRS Enhanced	£0.50
20g	Admail	£0.85
20g	Admail packets	£0.85
50g	Admail packets	£0.95
100g	Admail packets	£1.25
250g	Admail packets	£1.90
500g	Admail packets	£2.70
1000g	Admail packets	£5.50
2000g	Admail packets	£7.50

Licence	Annual licence fee for International Response Services
Price	£100.00

### International Destination Sort

If you send large amounts of mail overseas this service can save you money. You'll need to sort your mail by destination and type (e.g. Letters, Flats or Packets). There is a choice of delivery speeds to match your deadlines and budget. Please visit [www.royalmail.com/destinationssort](http://www.royalmail.com/destinationssort) or call our Sales Team on **08457 950 950** for an International Rate Card, or a new version of the product user guide.

### Business Collections

We will collect your business mail directly from your workplace either on a daily or a one-off basis. We can collect most types of mail including franked mail, Special Delivery™ items and international mail. Business Collections will save you time and leave you free to get on with your business.

Threshold	Daily Collection	
	Monday – Friday	
	Before 3pm	After 3pm
Less than £15,000	£260 per year	£460 per year
More than £15,000	Free	Free
	One-off collection of mail	
	£5.50	
	Saturday	
	£120 per year	
	Sunday	
	£125 per year	
	Additional fee for each floor (up or down) where the collection point is not situated at your first point of access	
	£48 per year	

### PO Box™ Service

This service enables you to manage your incoming mail by separating items from your normal post and projecting the right image with a discrete, professional address on your mail items.

Duration	PO Boxes	
	Prices	
	Basic Service	
6 months	£45.55	
1 year	£56.15	
	Basic Service plus mail from a box delivered to a street address	
6 months	£91.10	
1 year	£112.30	
	Basic Service plus mail transferred from a street address to a box	
6 months	£91.10	
1 year	£112.30	

### Redirection

This service redirects your mail for up to two years after you move your business address.

Time	Redirection	
	Business Inland	International
12 months	£69.80	£69.80
6 months	£46.50	£46.50
3 months	£23.25	£30.20
1 month	£13.90	£13.90

### Diversions

If you only need part of your company's mail redirected, call our Sales Team on **08457 950 950** to ask about our Diversion Service.

### Keepsafe™ Business

This service brings you peace of mind if you're going away for a short while. We can hold your mail for up to two months, and deliver it when you ask us to. Apart from the small fee, all we need from you is a week's notice to set up the service, and the company name whose mail you would like us to hold.

	Keepsafe Business	
Time	4 working days at Christmas and Easter	66 days at any time
Price	Free	£16.65

## Royal Mail Direct

This service offers a full range of office services delivered direct to your door including stamps, stamp rolls, prepaid envelopes, Special Delivery™ stationery and International products. Order online at [www.royalmail.com/shop](http://www.royalmail.com/shop) or by phone, fax or post. You must spend over £35 to place an order. You can contact Royal Mail Direct on **08457 782 677**.

### Stamps

Stamps	Sheets of 100 Stamps
	Price
First Class self-adhesive stamps	£32
Second Class self-adhesive stamps	£23
1p stamps	£1
2p stamps	£2
5p stamps	£5
9p stamps	£9
10p stamps	£10
12p stamps	£12
14p stamps	£14
20p stamps	£20
Second Class Large Letter	£37
42p stamps	£42
44p stamps	£44
First Class Large Letter	£44
50p stamps	£50
72p stamps	£72
£1.00 stamps	£100
£1.50 stamps	£150
£2.00 stamps	£200
£3.00 stamps	£300
£5.00 stamps	£500
36 x Airmail stickers	Free

### Stamp Rolls

	Price
500 x First Class stamps	£160
500 x Second Class stamps	£115
1000 x First Class stamps	£320
1000 x Second Class stamps	£230
10000 x First Class stamps	£3200
10000 x Second Class stamps	£2300

Please note all non self-adhesive stamps are gummed.

## Pre-Paid Envelopes

With a choice of size and weight options for the UK, these envelopes make it easy to send mail without the need for stamps or a franking machine. They also encourage customers to reply to you.

Delivery Service	Pre-Paid Envelopes	
Weight not over	Size	Price
<b>DL Size - (110mm x 220mm)</b>		
First Class up to 100g	100	£40.50
First Class up to 100g	100 Windows	£41.00
Second Class up to 100g	100	£31.50
Second Class up to 100g	100 Windows	£32.00
<b>C5 Size - (162mm x 229mm)</b>		
First Class up to 100g	100	£54.00
Second Class up to 100g	100	£47.00
<b>C4 Size - (228mm x 320mm)</b>		
First Class up to 100g	100	£59.50
Second Class up to 100g	100	£52.50

## Special Delivery™ Pre-Paid Envelopes

Size	Special Delivery
	Price
5 x C5 Next Day envelopes (up to 500g)	£22.50
5 x C4 Next Day envelopes (up to 500g)	£22.50
5 x C3 Next Day envelopes (up to 1kg)	£28.50
5 x Next Day light goods packs (up to 2kg)	£37.00
5 x C4 9am envelopes (up to 500g)	£52.50

### International Pre-Paid Airpacks

These are standard-size pre-paid packs. They're ideal for simple, hassle-free mailing to Europe or Worldwide.

Weight		Pre-Paid Airpacks	
Not over			Price
300g	C4 Europe Pre-Paid		£2.99
300g	C4 Worldwide Pre-Paid		£3.99
500g	C3 Europe Pre-Paid		£4.49
500g	C3 Worldwide Pre-Paid		£5.49
300g	International Signed For™ pack C4 Europe Pre-Paid		£5.65
300g	International Signed For™ pack C4 Worldwide Pre-Paid		£6.65
300g	Airsure pack C4 Europe Pre-Paid		£6.25
300g	Airsure pack C4 Worldwide Pre-Paid		£7.25

### What to do if you have a complaint about any of our services.

The quality of service you receive from us is our top priority at Royal Mail. If you feel that we have let you down, please get in touch with us and we'll do our best to sort out any problems as quickly as possible.

Please contact your Royal Mail Account Manager or our Customer Helpline:

call: **08457 740 740**

e-mail: **contactus@royalmail.com**

visit: **www.royalmail.com**

### What to do if you remain unhappy with how Royal Mail has dealt with your complaint.

Postwatch is the postal watchdog for all customers. It gives free, independent help and information. Postwatch will respond to your complaint should any issue remain unresolved after contacting Royal Mail.

To contact Postwatch, either for help and information or about a complaint, you can:

call: **08456 013 265**

e-mail: **info@postwatch.co.uk**

write: **Freepost POSTWATCH**

visit: **www.postwatch.co.uk**



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Although correct at the time this tariff guide was produced (June 2006), postal fees and other conditions are subject to revision from time to time and services may need to be added to or withdrawn. Up-to-date information may be obtained by visiting [www.royalmail.com](http://www.royalmail.com) or by calling Royal Mail Sales on 08457 950 950.